



LUDHIANA STOCK AND CAPITAL LIMITED

(Formerly Ludhiana Stock Exchange Limited)

CIN NO:- U67120PB1981PLC004696

Ref. No.....

Dated.....

Date: 20.08.2020

Dear Member,

Subject: Service of Documents through Electronic mode

In view of present circumstances caused due to COVID 19, the Ministry of Corporate Affairs (MCA) vide its circulars no. 14/2020 dated April 08, 2020, no. 17/2020 dated April 13, 2020 and no. 20/2020 dated May 05, 2020 has allowed certain classes of Companies to conduct their Extra-Ordinary General Meeting (EOGM) and Annual General Meeting (AGM) through video conferencing (VC) or other audio visual means (OAVM) and send financial statements (including Board's report, Auditor's report or other documents required to be attached therewith) and Notices of General Meetings to the Members only through e-mails registered with the Company or with the depository participants/depository.

The Company shall accordingly proposes to send all notices and documents like General Meeting Notices (including AGM), Financial Statements, Directors' Report, Auditors' Report, Postal Ballot Papers and other communications to the Members through electronic mode, at the designated email addresses as furnished by them in the manner prescribed under the Companies Act, 2013 and the relevant circulars issued in this regard. Accordingly, we urge the Members for registration and/ or updation of their e-mail address with the company in the following manner:

Members with Physical Holding: Directly register/update by sending your details at lse_cs@rediffmail.com or atulchikersal@yahoo.com in enclosed Annexure:

Members with Demat Holding: Register/Update through respective Depository Participants (DPs).

We look forward to your support.

Thanking you.

Yours faithfully --

For Ludhiana Stock and Capital Limited


(DIRECTOR)

FORMAT FOR REGISTRATION OF E-MAIL ADDRESS

Name of the Company	LUDHIANA STOCK AND CAPITAL LIMITED
CIN NO.	U67120PB1981PLC004696
Folio No.	
No. of Shares	
Name of Shareholder(s)	
Pan (attached Self attested copy of Pan Card)	
E-mail Id	
Mobile/ Telephone No.	
Signature of the Shareholder(s)	